



11th October 2021

HEAD CHEF INFORMATION FOR APPLICANTS

Westminster Cathedral Choir School (WCCS) is one of London's leading academic prep schools, and a choir school for the choristers of Westminster Cathedral.

The School is looking to appoint a full-time Head Chef for an immediate start. The successful candidate can expect a friendly, busy working environment, competitive salary, daytime shift pattern and a considerable paid holiday allowance. The kitchen offers new equipment and a high-quality work environment.

WCCS is well-known for providing school lunches and suppers of the highest quality. The successful candidate must be able to prepare, cook and serve a high volume of school meals of an exceptional standard for the boys and staff. There is an occasional requirement to provide dinners, canapés etc. for parent events and to undertake other duties as required. The candidate must have experience of catering for numbers and be able to work in an organised and efficient manner, whilst maintaining quality. The candidate should be comfortable working under his/her own initiative as well as part of a small, friendly team.

As Head Chef, the successful candidate will be responsible for running the kitchen and managing the kitchen team. This includes preparation of the weekly menu, placing orders and managing suppliers, producing the staff rota, and taking responsibility for the health, safety, and hygiene routines in the kitchen. The successful candidate must be organised and able to balance the management responsibilities with the work as a chef.

Salary: £37,000

Start date: November 2021

Weekday hours: Typical shift patterns:
6.00 am – 2.30 pm (2 days)
8.00 am – 2.30 pm (1 day)
12.00 pm – 7.00 pm (2 days)

Weekend hours: 1 weekend in 3
8.00 am – 6.30 pm (Sunday)

Holiday hours: Term time only except for one week in each of the Christmas and Easter holidays.

WCCS is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, referees and the Disclosure and Barring Service.



HOW TO APPLY

Candidates should complete the application form and email it with a brief (one page only) letter of application addressed to Head, Neil McLaughlan.

Email lauger@choirschool.com

An additional CV or supporting statement is not required.